

## Séamus Ennis Cultural Centre

### **Director**

#### Job description

*The Séamus Ennis Cultural Centre, which is named in honour of one of Ireland's most renowned traditional musicians and folklorists, has established itself, over the past ten years, as a Centre of excellence for the traditional arts as well as other musical forms.*

*The Director reports to the Board of the Centre and to the County Arts Officer. The position involves the management of all aspects of the Centre. It entails the overseeing of planning and programming, managing budgets, finances and staff. It will also involve the development of plans, ideas and the identifying of funding sources for the future expansion of the Centre.*

*The successful candidate will have a keen interest in music, particularly Irish traditional music, a good general familiarity with other musical forms, good inter-personal skills, have a good knowledge of current national Arts legislation and local Arts policy, familiarity with arts programming, experience in managing staff and be willing to be flexible with regard to working hours. A strong sense of initiative will be essential, particularly with regard to the promotion and development of the Centre. A knowledge of sound technology and I.T. systems will be an advantage and an ability to converse in Irish is desirable. Candidates are required to be of general good character and in good health.*

*Responsibilities of the position will include:*

- 1. The preparation and implementation of programmes of annual activities and events.*
- 2. Liaising with other Arts bodies, including the Arts Council of Ireland.*
- 3. Promotion of the Arts, with an emphasis on the Traditional Arts.*

*While the position will involve a normal 35 hour working week, this will include evening and week-end duties, as the needs of the Centre require.*

*The successful candidate will be required to serve a probation period of 12 months.*

*The post holder will be entitled to 29 days annual leave.*

***Current salary scale*** (subject to review): €44,849- €45,954 - €47,289 - €49,797 - €51,294 - €53,157 (long service increment after 3 further years) - €55,031 (long service increment after a further 3 years)